

**GOVERNANCE
COMMITTEE DECISION SHEET**

STAFF GOVERNANCE COMMITTEE - MONDAY, 3 FEBRUARY 2020

	Item Title	Committee Decision	Function Required to take action	Officer to Action
1	<u>Declarations of Interest</u>	There were no declarations of interest.	N/A	N/A
2	<u>Minute of Previous Meeting of 10 December 2019</u>	The Committee resolved:- to approve the minute as a correct record.	Governance	S Dunsmuir
3	<u>Committee Business Planner</u>	The Committee resolved:- (i) in respect of the six monthly health and safety/sickness absence update report which was due before Committee in June 2020, (a) to note that a report was due to the Education Operational Delivery Committee in March 2020 which would make reference to the recent EIS survey which had been undertaken; (b) to request that this report be circulated as a service update to Members of the Staff Governance Committee and Trade Union Advisers following consideration at the Education Operational Delivery Committee; and (c) to note that if Trade Union Advisers had any further concerns following that report, they could raise this with the Chief Officer – Organisational Development under the Committee Terms of Reference 1.3; and (ii) to otherwise note the planner.	People and Organisation / Integrated Children's and Family Services / Governance	I Newcombe / E Sheppard / S Dunsmuir
4	<u>Asbestos Policy - GOV/20/016</u>	The Committee resolved:- (i) to approve the Asbestos Policy.	Governance	C Leaver

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5	<u>Cluster Risk Register - People & Organisation - RES/20/030</u>	<u>The Committee resolved:-</u> to note the cluster risk register and assurance maps set out in Appendix A to the report.	People and Organisation	I Newcombe / Ka Kuen Mo
6	<u>Employee Mental Health Action Plan - Annual Progress Update - RES/20/031</u>	<u>The Committee resolved:-</u> (i) to thank staff for all the work that had been undertaken in respect of the mental health action plan, and the mental health first aiders; (ii) to note the actions carried out so far to address and support positive employee mental health; and (iii) to approve the continuing work outlined in the report to address and improve the same.	People and Organisation	I Newcombe / N Yacamini

Should you require any further information about this agenda, please contact Stephanie Dunsmuir, tel 01224 522503 or email sdunsmuir@aberdeencity.gov.uk